

# INFORMATION BULLETIN

## WORKFORCE INVESTMENT ACT

Number: WIAB04-34

Date: September 3, 2004

Expiration Date: 6/30/05

69:128:jp:8618

TO: WORKFORCE DEVELOPMENT COMMUNITY

SUBJECT: LWIA ADVISORY COMMITTEE CONFERENCE CALL MINUTES—  
AUGUST 20, 2004

The minutes and revised agenda from the Local Workforce Investment Area (LWIA) Advisory Committee conference call on Friday, August 20, 2004, are attached for your review and information. Please ensure that the minutes are provided to the appropriate staff.

If you have any questions regarding the minutes, please contact Jim Scholl at (916) 657-4610.

/S/ BOB HERMSMEIER  
Chief  
Workforce Investment Division

Attachments

# LOCAL WORKFORCE INVESTMENT AREA ADVISORY COMMITTEE CONFERENCE CALL

Friday, August 20, 2004

---

## Agenda

10 a.m.	Welcome/Hot Topics	Bob Hermsmeier, Workforce Investment Division (WID)
	California Workforce Investment Board (CWIB) Update	David Militzer, CWIB Office
	Advisory Member Items:	
	<ul style="list-style-type: none"><li>• Rapid Response Funding (Tim Rainey)</li><li>• DOL Cost Study (Tim Rainey)</li></ul>	
	Technology/Transportation NEG Status	Bob Hermsmeier, WID
	Open Discussion	Bob Hermsmeier / All
	Adjourn	

# LOCAL WORKFORCE INVESTMENT AREA ADVISORY COMMITTEE CONFERENCE CALL MINUTES

Friday, August 20, 2004

---

**Welcome/Hot Topics**—Bob Hermsmeier, Workforce Investment Division (WID)

- California Performance Review (CPR) Report—As the CPR Report is still relatively new, there is not a significant amount of information to report at this time. Finding Number GG23 under *General Government* of the CPR Report recommends reducing the number of Local Workforce Investment Areas (LWIA) in the State of California. This recommendation has generated a lot of interest and concern. Victoria Bradshaw, Secretary for the Labor Workforce Development Agency, will conduct a hearing on Tuesday, August 24, in which the public can express their views and opinions, as well as raise issues and concerns.
- EMILE—On July 16, 2004, the U.S. Department of Labor (DOL) Employment and Training Administration (ETA), announced the new reporting system called ETA Management Information and Longitudinal Evaluation (EMILE), which has 424 jobseeker data elements and 33 employer-record data elements. Specific information can be found in the July 16, 2004, Federal Register Volume 69, Number 136.

The EMILE reporting system will replace data collection for all Workforce Investment Act (WIA) funding streams, all veterans' programs, as well as Trade Adjustment Assistance. Under the proposal, individual client records will be submitted on a quarterly basis instead of annually. The LWIAs are encouraged to submit comments to DOL by the September 14, 2004, deadline under the Federal Register Notice. For additional information, please refer to WIA Information Bulletin [WIAB04-25](#), *Federal Solicitation of Comments—EMILE Reporting System*, dated August 17, 2004, which provides a link to the EMILE handbook.

This is also an opportunity to submit comments on common measures. Liz Clingman is the specific point of coordination for the State on EMILE. To help her articulate California's position on the State response and national workgroup, please provide a courtesy copy of your comments to her at [lclingma@edd.ca.gov](mailto:lclingma@edd.ca.gov).

**California Workforce Investment Board (CWIB) Update**—David Militzer, CWIB Office. The next Board meeting is scheduled for September 29, 2004, at the Hayes Mansion in San Jose. Proposed items on the agenda include:

- The Program Year (PY) 2003-2004 Annual Report is currently being drafted and is about to be circulated to the Board members. The Annual Report will also be posted on the CWIB Web site.

- Recertification of Local Workforce Investment Boards (LWIB). The CWIB staff will work with the Employment Development Department (EDD) to make recommendations to the State Board. For additional information, please see Directive [WIAD04-3](#), *LWIB Recertification*, dated August 17, 2004.
- Workforce Information Grant Plan for PY 2004-05. The Grant Plan is currently in final edits and will also be posted as part of the meeting material. The plan details how the Labor Market Information Division (LMID) will accomplish six core products, and coordinate with CWIB as well as other users of labor market information (LMI), including the LWIAs and the Regional Economies project. The DOL/ETA has always required detail plans of how the states will use the grant to provide LMI support of customers. This year they have added the requirement that states must also get sign-off by the CWIB Chair, in addition to the designated recipient (EDD Director), as a condition of receipt of the funds. California, as have most states, sought and received an extension of the deadline for submission of the grant package in order to obtain the appropriate sign-offs. The new deadline is September 3, 2004. There will be opportunity for discussion and potential plan modification during the current year that the plan is in effect.
- A progress report will be presented from the workgroup on criteria for requesting/recommending modifications to LWIAs' boundaries.
- A Regional Economies progress report will be linked with the Workforce Information Grant presentation.
- Report on State Youth Council will be provided.
- A program report on WIA Evaluation will be given.
- A Report from DOL will also be included on the agenda for the meeting.

**Rapid Response Funding**—Tim Rainey, California Workforce Association (CWA). Some directors were concerned about the requirement to separately report the allowable from the required activities.

Bob Hermsmeier indicated that LWIAs did need to separately report the allowable from the required activities. The State needs the data on required versus allowable for internal analysis. There is one grant code with two categories. In State Fiscal Year (SFY) 2003-04, once required and allowable activities were funded, movement of funds between the two categories was not allowed. In SFY 2004-05, in order to provide local flexibility, the LWIA can shift between the required and allowable activities as local circumstances dictate and then report what was expended in the two categories.

Bob Hermsmeier also indicated that two directives will soon be released, one will allocate additional SFY 2004-05 Rapid Response funding that will then be put into the LWIA subgrants and the other will provide instructions for the competitive Rapid Response grant application process.

**DOL Cost Study**—Tim Rainey, CWA. Tim Rainey asked for a DOL Cost Study status report.

Bob Hermsmeier indicated that in late June, EDD submitted a counter-proposal to the DOL National Office. The State expects to hear from DOL on their decision whether or not to accept the counter-proposal and to provide funding for the Cost Study.

**Technology and Transportation NEG Status**—Bob Hermsmeier, WID. The EDD is continuing its efforts to work with the LWIAs to use all of the funding made available through these grants. The Technology grant is in better shape as far as commitment of funds than the Transportation grant, which has approximately half the \$5 million left to be committed. The most significant administrative requirement that is limiting our ability to use these funds is that all enrollments into these grants must be completed by September 30, 2004. An extension request has been prepared for both grants asking for an additional six months for enrollments and to the overall duration of these grants. We have asked for an expedited response from the DOL National Office. The DOL Regional Office is supporting this request.

**Final Performance Renegotiations**—A Directive will soon go out regarding renegotiations for SFY 2003-04.

**Future Advisory Call Dates**—Proposed dates for future Advisory Committee conference calls are September 17, October 15, and November 19.